

The processing of personal data, sent by job applicants as part of the submission of their Curriculum Vitae (CV) to our company "**SPEEDAIR – International Transport & Logistics SA**", with the abbreviated title "**SPEEDAIR**", is conducted according to the legal provisions of the Regulation (EE) 2016/679 and the legislature currently in effect.

The Recruitment Privacy Policy, as outlined below, constitutes an extension of **SPEEDAIR**'s [General Privacy Statement](#), informing you how we are utilizing and protecting the personal information you are providing when you submit an application to work in our organization. We also encourage you to consult our company's [General Privacy Statement](#) to gain a fuller appreciation of the way we process your personal data and the great lengths to which we go to ensure their protection.

By voluntarily submitting an application for a position in our company, you declare that you have been informed of and accepted the terms of the Recruitment Privacy Policy described herein.

The type of information we keep and their origin

Οι προσωπικές πληροφορίες που πιθανόν αποκτηθούν ή παραχθούν από εμάς κατά τη διάρκεια της διαδικασίας πρόσληψης μπορούν να περιλαμβάνουν, αλλά δεν περιορίζονται σε:

The personal data that might be acquired or produced by us during the recruitment process may include, but are not limited to:

- Name, home address, e-mail address, telephone number and other contact information.
- Past education, professional experience or other information that you may provide to support your job application.
- Information regarding any previous applications or/ and a history of employment you may have had with our company.
- Other personal information that you may have included in your CV or/ and the supporting cover letter.
- Information from interviews or those procured during the selection process.
- Details regarding the type of your current employment or that which you wish to apply for, the current or/ and desired salary and other terms pertaining to income or provisions or other job preferences.
- Any special type of sensitive and/ or demographic information that has been acquired during the application or recruitment phases, such as age, information about your citizenship or/ and nationality, medical or other information relating to your health and/ or your racial background.
- The results of trials/tests to which you may have been subjected to during the process of evaluation of your technical skills and possible aptitudes.

- Reference information, including those provided by third parties after your approval.

The processing of your personal information

We utilize the information you provide for purposes pertaining to the processes of assessment or recruitment, which may include:

- Assessment of your skills, talents and interests that relate to our organization's recruitment requirements.
- Validation of the submitted information and of your performance in technical tests we may set.
- Validation of the content of reference letters you may have provided.
- Communication with you regarding the progress of your application or/ and the recruitment process, as well as a declaration of a possible interest in similar future employment opportunities in our company.
- Compliance with the currently valid laws or regulations, or with a response to a legal procedure.

The Legal Basis for Personal Data Processing

"**SPEEDAIR**" has a legal interest in processing applicants' personal data during the recruitment process and storing them in its archiving systems. The processing of your personal information throughout the recruitment process is necessary for the proper evaluation and ascertainment of your suitability for employment in our company.

At the same time, the conclusion of a contract between the employee and the company acts as the legal basis for the processing of Personal Data.

In certain cases, we must process data to ensure that we are operating in compliance with our legal duties or to respond or defend our legal rights.

Your responsibilities regarding data accuracy

It is important for the personal data you provide to be accurate and valid. For this reason, we ask you to inform us as soon as possible in case any of your data changes or if you realise it is mistaken during the recruitment process.

How long we store your data for

The personal data collected and stored by our company during the preparatory stage are kept in its files for two (2) years, so that they may be referred to in the prospect of a future collaboration.

Additional information

For additional information regarding the processing and protection of your Personal data, please consult the company's [General Privacy Statement](#).